

Substance Use Assessment Guide

Step-by-Step Instructions for Court & Probation Compliance

Schroeder Counseling

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What is a Substance Use Assessment?

A substance use assessment is a professional evaluation to determine if a person has issues related to alcohol or drug use. It is often required by courts, probation officers, or attorneys as part of legal or treatment compliance.

When is an Assessment Required?

- Court-ordered following a legal incident
 - Mandated by probation or parole
 - Referred by an attorney
 - Recommended after an arrest involving alcohol or drugs
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Step-by-Step Compliance Process

1. Receive Referral or Court Order

Make sure you understand the requirements from your court, probation officer, or attorney.

2. Schedule Your Appointment

Visit www.schroedercounseling.com to book your assessment.

3. Gather Required Documents

Bring all necessary documentation (see "What to Bring" section).

4. Complete Intake & Assessment

Arrive on time, complete intake forms, and participate in your professional assessment.

5. Review & Follow Recommendations

If treatment is recommended, follow through to stay in compliance.

6. Receive Documentation for Court/Probation

We provide documentation or evaluation results promptly to help you meet your deadlines.

What to Bring

- Valid photo ID (Driver License, State ID, or Passport)
 - Court order or referral paperwork
 - Summary of legal history (if available)
 - Any past treatment records (optional but helpful)
 - Payment method (credit card, cash, or prepaid online)
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How to Avoid Delays

- Arrive sober and on time
 - Confirm your paperwork is complete
 - Respond promptly to emails or phone calls
 - Reach out ahead of time if you have questions or need to reschedule
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We're here to support you every step of the way with professionalism, respect, and care.

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